



Type in the grey boxes on screen, or print the form and complete it by hand.

Agent's ref:

**Name & Address in CAPITAL letters**

Surname:		Nationality:
Forename(s):		Passport / National ID no:
Male <input type="checkbox"/>	Female <input type="checkbox"/>	Passport expiry date: <i>(dd/mm/yyyy)</i>
Date of Birth: <i>(dd/mm/yyyy)</i>		

Please scan or photocopy your passport / ID card and send us a copy with your application form.  
**You will be required to show your passport or your national identity card when you arrive at school.**  
 Please make sure that you have the correct visa if necessary; check at [www.gov.uk/check-uk-visa](http://www.gov.uk/check-uk-visa)

Address:		E-Mail:
City:	Postcode:	Tel code:          number:
Country:		Mobile code:
Level of English: ... <i>(on screen - select from drop down list)</i>		Accommodation arrival <i>(dd/mm/yyyy)</i> :
Occupation:		Accommodation departure <i>(dd/mm/yyyy)</i> :
Other information if needed:		

**Courses (on screen: choose course from drop-down menu.)**

Course Name 1:	From: <i>(dd/mm/yyyy)</i>	To: <i>(dd/mm/yyyy)</i>
Course Name 2:	From: <i>(dd/mm/yyyy)</i>	To: <i>(dd/mm/yyyy)</i>
Course Name 3:	From: <i>(dd/mm/yyyy)</i>	To: <i>(dd/mm/yyyy)</i>
Additional private (One-to-One) lessons:      per week <i>(number)</i>	From: <i>(dd/mm/yyyy)</i>	To: <i>(dd/mm/yyyy)</i>

**Accommodation: Do you want ELC to arrange your accommodation?**

**No** I will arrange my own accommodation  *If you arrange your own accommodation you must tell us where you will be staying.*  
 I will be staying at the following address:

**Yes** Please arrange homestay accommodation:      Single       Do you smoke?  
 Twin       Yes      No  
*Twin homestay accommodation is available on request only for two people travelling together*  
*(write in notes section below if you would like Half Board or Breakfast Only accommodation)*      Executive

Please give details of any allergies, disabilities, special diets, medication etc:

**Or** Please book a room in the ELC Shared \*Student House:

**Or** *Over-18s only, non-smoking, Wi-Fi, self-catering*

**Very Important:** see terms of booking here: [www.elc-schools.com/terms](http://www.elc-schools.com/terms)

**Or** Please book a \*Hotel room at:      Single       Twin   
*All these hotels are bed & breakfast & ensuite, non-smoking*  
*(on screen – select from drop down list)*

**Notes:**

\*Subject to availability

SERVICES: <http://www.elc-schools.com/services>

### Would you like an airport transfer?

Yes (on arrival)  From: **Airport name:** No

Yes (on departure)  To: **Airport name:** No

*See the price list for current rates. A transfer booking form will be sent with your booking confirmation*

Would you like to book our insurance? Yes  No

### Payment: I wish to pay ELC... Please tick the relevant box below

Tuition fees and registration fee only. *I will arrange my own accommodation.*

Tick if Erasmus+

Tick if visa required

Tuition fees, registration fee and accommodation.

Tick if sponsored

Sponsored by:

Please tick the box to say if you are paying now in full or if you are paying only your deposit.

Paying in full, £

**We are unable to confirm your booking without either full fees or a deposit.**

Paying deposit only, **£250**

Students who need to apply for a visa must pay full fees on booking.

### How would you like to pay?

*If you are only paying your deposit now you must send the balance of the fees at least 3 weeks before the start of the course.*

I have transferred the above payment direct to ELC's bank account\* Yes

Date sent:

(dd/mm/yyyy)

*\*see bank details at bottom of page*

#### Paying Securely by Credit card or Debit Card

Yes

I would like to pay by credit card/debit card



*You can pay your deposit online, see details at bottom of page.*

**Email or fax us the completed form so we can confirm your booking. We will then email you with the balance / payment total and details of how to pay securely. You can also telephone or fax us with your card details. NB Please do not email credit card details.**

'I have read and accept ELC's terms and conditions of enrolment'.

[www.elc-schools.com/terms](http://www.elc-schools.com/terms)

Yes

Signature of student .....  
(if completed by hand)

Date:

(dd/mm/yyyy)

### Please re-name this form and save it.

*You can then email it to ELC. Or you can print it and post it / scan & email / fax it back to us.*

#### Direct transfer to the ELC bank:

All payments must be received in pounds sterling.

**Post:** The English Language Centre

33 Palmeira Mansions

Brighton & Hove

BN3 2GB

England

**Beneficiary:** The English Language Centre Ltd

**Bank:** Barclays Bank plc

90-92 High Street, Crawley

West Sussex, RH10 1BP

**Bank Sort Code:** 20-12-75

**Account Number:** 53099075

**Email:** [bookings@elc-eastbourne.co.uk](mailto:bookings@elc-eastbourne.co.uk)

**IBAN:** GB 05 BARC 2012 7553 0990 75

**SWIFTBIC:** BARCGB 22

**Tel:** +44 (0) 1273 721771

*Please state your name on the bank transfer.*

**Fax:** +44 (0) 1273 720898

#### ONLINE payment:

[www.elc-schools.com/balance](http://www.elc-schools.com/balance)

*'Booking Reference number': If you have not been given a booking reference number please enter the **student's name** in this field.*

*After payment is complete please enter the 'booking order ID' number here:*